



Polished Bliss Ltd, Unit 6 Craigearn Business Park, Morrison Way, Kintore, AB51 0TH

+44 (0)845 4540017 | enquiries@polishedbliss.co.uk | www.polishedbliss.co.uk

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### **Fancy a career with Polished Bliss?**

We are looking for a dynamic and highly motivated individual to join the Polished Bliss team as soon as possible. We need someone with a flexible nature who is happy to work within a well established team structure, albeit with a high degree of autonomy. Excellent communication skills are absolutely essential to the role, as the new team member will be required to absorb a substantial amount of technical information and relay it appropriately to customers from all walks of life. The main duties of the role will be as follows:

1. Dealing with customer enquiries by phone, e-mail and in person, answering general questions, resolving issues and giving technical detailing advice
2. Dealing with orders placed online, by phone and in person, processing payments, booking courier/pallet collections, maintaining computerised order processing systems
3. Assisting with stock control, placing orders with suppliers and unpacking deliveries

In addition to the above, the new team member will also be expected to help out in the detailing studio and to attend car shows and other promotional events as and when required. Although no previous experience of detailing or proper car care is required (full training will be given), it would obviously be of benefit to the role. The position is for a full time role (40 hours per week, Monday to Friday), although additional weekend work will occasionally be required, and the salary will be negotiable dependent upon on the successful candidate's skills and experience.

To apply for the role, please complete the questionnaire overleaf and then either e-mail it or post it back to us along with an up to date copy of your CV. All applications must be received by the close of business on Friday 28<sup>th</sup> May.



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(Note: please answer all questions in less than 100 words)

**1. Why do you specifically want a career with Polished Bliss?**

**2. If you were employed by Polished Bliss, what would be your dream role be?**

**3. What are your main strengths and how will these help the Polished Bliss team?**

**4. What are your main weaknesses and how do you manage them effectively?**

**5. Is the customer always right? (there is no right or wrong answer to this question, but we would like to know your thoughts anyway!).**



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**6. How much do you currently earn and what salary expectations do you have?**

**7. What car care and detailing experience do you have? (no experience is necessary as full training will be given, but if you have some skills it would obviously be useful to tell us now!)**

**8. What do you like to do outside of work? Anything exciting?**

**9. What is your dream car and how are you going to go about getting it?**

**10. To fit in well with the Polished Bliss team you will need to be hard working, highly motivated and loaded with awesomeness, yet also full of fun and willing to do just about anything that the business requires of you to function optimally. Are you still interested?!**